

# Minutes

## Jubilee Council Meeting

### December 11, 2024

Present: Kye Andrews (Music School), Fran Crabe (UCW), Rev. Anne Dionisio (Minister), Doris Doidge (Member-at-Large), Deborah Johnston (Secretary), Pam Lock (Outreach/Regional Representative), Barb M (Worship), Jeanette May (Chair), Barbara Rutherford (Facilities), Rev. Norm Seli (Minister), Bill Watson (Trustees), Valerie Winters (AIC-Property)

Regrets: Susan-Jane Bynoe (Worship), Kathy Coats (M&P), Cher Colford (Jubilee Cares), Kevin Collins (Past Chair), Pat Lansche (Fundraising and Event Support), Gary Norris (Treasurer), Christine Petrie (Finance)

#### Call to Order

Jeanette May

The meeting was called to order at 7:30 pm following the Christmas Social.

#### Agenda Review

Finance report to be deferred to the January meeting.

Questions were raised about when the photo directory will come out and whether or not we will be able to add new people or remove people who have died since their pictures were taken.

**ACTION:** Jeanette will reach out to Kevin to find out when the directory will be available for proofing and whether or not people can be added or removed.

#### Approval of Minutes of Council Meeting on November 13, 2024

A few typographical errors were pointed out.

*Moved by Barbara Rutherford and seconded by Doris Doidge that the minutes of the November 13, 2024 Council meeting be approved.*

*Carried*

#### Business Arising from the November 13, 2024 Minutes

- Christine sent an email on November 18 to the Council Chairs to remind them to submit their list of program needs and wants for 2025 and 2026.
- The Council Chairs present have submitted their lists of program needs and wants for 2025 and 2026 to the Finance Committee.
- Val has ensured that the caulking contractor has the proper certification for working at heights.
- Val has spoken with Barb Secord and Marcus O'Brien about the loose railings in the sanctuary and stated that they cannot be tightened as they are intended to be removable.
- The discussion of the Shining Waters survey will be carried forward to February.

- The following actions will be addressed at the January meeting:
  - ACTION:** Gary will speak with Jubilee's Auditor regarding the possibility of implementing auto-deposits for e-transfers.
  - ACTION:** Kevin will follow up to determine the status of the DVRR.
  - ACTION:** Kevin will follow up to determine whether the \$3,000 annual payment to DVRR has been paid for 2024 and will set it up with Gary for future years.

## Ministers' Reports

Anne Dionisio

- 'Questions' group age 10 and up began December 1 and will be meeting near the kitchen, eating some snacks, discussing big questions and playing board games together.
- Path of the Wise Woman day went well, with 11 women in attendance. Roz Espin did a fantastic job facilitating the event and Teresa Kayahara created a beautiful meal. Attendees completed a questionnaire following the event and indicated it was well received.

Norm Seli

- The Grief Support Group had 12 regular attendees for six weeks, and another six joined up for the special holiday session. Norm is working on a follow-up session in the spring and Rev. Deborah Hart will lead it again.
- The online Advent Bible Study has approximately 10 people involved, three of whom are digital members of Jubilee, and not in person.
- A monthly online theology discussion group called 'Questions' is starting on the third Monday of the month beginning in January.
- Norm proposes conducting a congregational survey to identify priorities by using Monopoly money to represent congregational spending priorities to inform future planning by Council. This would happen in January and February and the results would be shared at the AGM. It was suggested that Council defer completing the Shining Waters Review of Ministry Priorities survey until this congregational survey has been done.
- Jubilee has been asked to host the Celebration of Ministries on Sunday, October 19, 2025 and is working on what that day will look like.

**ACTION:** Norm will ask for an extension for the Shining Waters Ministry Priorities survey.

**ACTION:** Pam will email Deborah with the Shining Waters Ministry Priorities survey for distribution with the minutes.

## Volunteers

Pam Lock

- Pam and Val hosted an informal gathering of people who had experience with the weekly Sunday hospitality and discussed the importance and challenges of Sunday hospitality.
- Five of the participants volunteered to be team leaders of the revised version of Val and Krista's new system, but are also very aware that there is a need to replace and replenish the pool of volunteers.
- Many suggestions were made as to how to recruit, train, support and thank volunteers. One suggestion was to have all committees take one month to host the Sunday hospitality. Jeanette volunteered as team leader for Council for the month of May, Norm suggested

January be managed by new members to Jubilee, and Pam volunteered to lead the month of June if Kye can organize a team representing the Music School.

- Announcements will be made once a month at the Sunday services of the volunteer opportunities for the month
- A 'volunteer fair' was suggested to inform folks about volunteer opportunities in the various committees.

### **Grove Music School – Program Highlights, Q3 2024**

Kye Andrews

- Kye will begin giving quarterly reports
- The school currently has 50 students, achieving the target that was planned for Year 3
- In addition to one-on-one lessons, there is a Band Ensemble, Young Singers Ensemble, Ukulele Ensemble and the Ganbare Choir being offered and supported by seven instructors.
- Hosted a successful Ukulele Camp in August.
- Completion of the Forest Grove sale ensures funds for future planning and program expansion.
- Continued commitment to accessibility through financial aid programs and tailored lesson plans.

### **Trustees**

Bill Watson (see attached report)

- Bill reminded Council that any construction contracts must be approved by the Trustees and that the contracts be sent to either Bill or Mag, who will ensure that the other Trustees complete the required checks.
- Bill also outlined what documentation is required and the steps that are to be followed.

### **Next Meeting Dates**

January 15, 2025 7:00 pm

February 12

March 12

April 9

May 14

June 11

Meeting adjourned at 9:30 pm

Approved January 15, 2025

