

Minutes

Jubilee Council Meeting

May 6, 2024

Present: Kye Andrews (Music School), Susan-Jane Bynoe (Worship), Kathy Coats (Finance), Kevin Collins (Chair), Fran Crabe (UCW), Doris Doidge (Member-at-Large), Brian Kalanda (Property), Jeanette May (M&P/Vice Chair), Gary Norris (Treasurer), Barbara Rutherford (Facilities), Rev Norm Seli (Minister), Bill Watson (Trustees)

Regrets: Cheryl Colford (Jubilee Cares), Pat Lansche (Fundraising and Event Support), Pam Lock (Regional Representative), Judy Olson (Secretary)

Guest: Barb M.

Call to Order

Kevin Collins

The meeting was called to order at 7:40 pm.

Agenda Review

The Minutes from the Congregational Meeting on April 21, 2024 to appoint the new slate of Trustees was added to the Agenda for receipt by Council.

Approval of Minutes of April 8, 2024 Council Meeting

Moved by Barbara Rutherford and seconded by Susan Jane Bynoe that the minutes of the April 8, 2024 Council meeting be approved.

Carried

Business Arising from the April 8, 2024 Minutes

Kevin circulated a sign-up sheet asking for volunteers to make sandwiches for the upcoming Annual General Meeting.

ACTION: Kevin will send out reminders prior to the AGM to those who volunteered to make sandwiches and other items, and will contact Krista Oks to determine whether the Coffee Committee can provide assistance in serving the luncheon and preparing the coffee. Kevin will arrange for the purchase of a cake for the AGM.

Rev Norm prepared a letter that was mailed to the Forest Grove congregation that welcomed them to Jubilee and invited them to the breakfast for the first joint service. It was very well received.

Minister's Report

Rev Norm Seli

- The first worship service on April 21 was a success and it was attended by several individuals from Forest Grove.
- Kye has started to attend the Jubilee staff meetings and is joining Norm, Anne and Jeannie in the planning of services and events for the coming months
- Kye and Anne are planning a music camp for one week in August
- It was noted that Jubilee's numbers on TikTok significantly decreased, so Marty Smythe is investigating to understand what happened
- They are looking at how to include the digital followers in the photo directory
- Since Forest Grove United Church has not sold as yet, Jubilee does not have the monies to fund the planned improvements, so Rev Norm is working with the staff to establish the priority projects for 2024. A key priority is the purchase of a digital sound board, allowing Kye to perform sound engineering to produce better quality recordings.
- Six new members will be welcomed to Jubilee on May 19

Music School Overview

Kye Andrews

- Kye provided an overview and history of the Grove Music School and explained how it started as a traditional ensemble group with a modest annual fee structure, and after COVID, it evolved into a program with approximately 12 instructors who offer one-on-one lessons on a variety of instruments as well as choral ensembles.
- The majority of the fees are paid to the instructors, with a small component being set aside to fund subsidies for students who are in need.
- Kye identifies students for mentorship opportunities, who assist the teachers and gain instructional skills.
- The feedback from participants is that the Grove Music School is like a second home for many students, where they can create positive memories and develop connections with the instructors and Kye.
- The hope is that once the infrastructure is established at Jubilee, it could be shared with other churches or community partners. There was discussion about partnering with other arts organizations, such as dance schools.
- While firm numbers are not available at this time, Kye is hopeful that more than half of his current students will continue to attend the Music School at Jubilee
- There is discussion around providing food for the participants, which was a successful initiative at Forest Grove prior to the pandemic.
- The Music School's final concert will be held on June 1 at 11:00 am at Jubilee.

Refugee Committee

Kevin Collins

- The Refugee Committee is on hold awaiting approvals.
- There was discussion regarding the link with the Don Valley Refugee Resettlement (DVRR), with which Forest Grove was closely linked. Rev Norm reported that DVRR is not sure of their own future so their relationship with Jubilee is unknown at this time.

ACTION: Rev Norm and Doris will follow-up with Cathy Young of DVRR to ascertain their status and potential involvement with Jubilee.

Photo Directory

Kevin Collins

- Kevin reported that time slots for photographing congregants for the photo directory are scheduled for May 7 at Cogir, May 8 – 11 at Jubilee, and a further date was added on June 6 to address individuals on a waiting list.

Annual General Meeting

Jeanette May

- Jeanette stated that the AGM will be rescheduled to June 23 to allow time for Kathy to review the draft budget with Gary, and to present it to Council at their June 10 meeting.

ACTION: Rev Norm will start to publicize the date of the AGM.

Amalgamation Update

Bill Watson

- Bill reported that the real estate agent is continuing to show the Forest Grove property to interested buyers. Some offers have been received, but they were not attractive.
- Doris advised that no decision has been made as yet regarding the moving of the Vimy Ridge tree.

Property Report

Brian Kalanda

- They are trying to follow-up of the requirements for the \$10,000 bond that was established when Jubilee was built, as they understand that the outstanding deficiencies have been resolved.
- They are moving forward with the project of covering the soffits with aluminum to address the carpenter bee infestation.
- A new toilet has been installed in the women's washroom, and the mirror and the vanity have been repaired.
- The six new doors now have the weather stripping installed.
- They have obtained the building permit from the City for the ramp and are checking references on the contractor. The ramp will be scheduled for construction after the choir concert on June 15.

Treasurer's Report

Gary Norris

- Gary is setting up the separate amalgamation accounts.
- Thupten Wangyal will be received a severance payment following his last day of employment on May 20
- Gary withdrew \$100,000 from the investment account to cover costs from amalgamation given that Forest Grove has not sold as yet. The Trustees have signed a loan agreement at 5.5% interest so Jubilee will receive that amount of accrued interest from the sale of Forest Grove
- A further \$200,000 will be withdrawn from the investment account to cover the costs associated with the ramp and the soffits.
- Bill, Mag, Gary and Kathy are being added as signatories on the investment account
- Gary anticipates getting the funds from the closing of the Forest Grove accounts in July or August

Closing Prayer

Rev Norm

Meeting adjourned at 9:20 pm

Date of Next Meeting

June 10, 2024

7:00 pm

Jubilee United Church, Auditorium

Approved June 10, 2024

Jeanette May