

Minutes

Jubilee Council Meeting

January 15, 2024

Present: Susan-Jane Bynoe (Worship), Cher Colford (Jubilee Cares), Fran Crabe (UCW), Pat Lansche (Fundraising), Pam Lock (Regional Representative/Outreach), Jeanette May (M&P/Vice Chair), Gary Norris (Treasurer/Trustees), Judy Olson (Secretary), Barbara Rutherford (Facilities), Rev Norm Seli (Minister)

Regrets: Kathy Coats (Finance), Kevin Collins (Chair), Brian Kalanda (Property), Barb Measures

Call to Order

Jeanette May

The meeting was called to order at 7:40 pm.

Prayer

Cheryl Colford

Agenda Review and Approval

Moved by Barbara Rutherford and seconded by Pat Lansche that the agenda be approved.

Carried

Approval of Minutes of December 11, 2023 Council Meeting

Moved by Cher Colford and seconded by Susan-Jane Bynoe that the minutes of the December 11, 2023 Council meeting be approved.

Carried

Business Arising from the December 11, 2023 Minutes

Budget

Kathy Coats was to provide budget instructions in January to all committees and groups that require funding, but since the AGM and budget are delayed, these instructions will also be delayed.

Pam provided a written report on progress on the development of a volunteer strategy. It stated that 30 individuals responded to their volunteer survey. They are hoping to use a master calendar to show all of the scheduled and anticipated services and events, so individuals can see at a glance which events they might want to volunteer for. The PowerChurch software can assist with organizing this information and signup.com is also a software that Jubilee is using. Rev Norm stated that he and Val Winters will have the signup volunteer portal running on the Jubilee website shortly.

ACTION: Pam and Diane Clare will investigate costs for adding another user to PowerChurch.

ACTION: Kevin will add to the February Council Agenda a discussion re acquiring the Power Church Volunteer Tracking system.

Short Term Staffing

Rev Norm secured the assistance of Shining Waters to activate the contract for Anne Dionisio. Gary advised that Anne is not set up in the payroll system as yet.

ACTION: Rev Norm will provide the hiring documentation to Gary so he can set her up on payroll.

Minister's Report

Rev Norm

- Sunday Church attendance increased through Advent and Christmas: 90-120 in person; 160 on-line; December 24, 100 at both the 10:30 am and 7:30 pm services and 60 at the 11:00 pm service; December 31, 100.
- Rev Norm is hosting Digital Chats on the first Sunday of each month to engage the digital community beyond watching TV. There are regular digital attendees, from Kitchener to Victoria, BC.
- Starting to plan for Lent, which will include a Shrove Tuesday pancake supper and Concert by the Band of the Royal Regiment of Canada on February 13. Ash Wednesday will have a short service at 11:00 am. The Labyrinth will be out and they will impose ashes from 11:00 am until 2:00 pm.
- Rev. Anne Dionisio started a 6-month contract on January 1 and will be at Jubilee every Tuesday, at least two Sundays a month and some Mondays as pastoral needs present. She will preach from time to time. She is currently looking at how Haley Brown can be supported with the Children's program. Revs Anne and Norm will hold a weekly prayer service on Tuesday afternoons and the Labyrinth will be out and people welcomed to come in to pray and/or talk to a minister.
- The Christmas Care Packages were very well received and included 3 that people were invited to take to someone that Jubilee doesn't know. They might consider doing more of this next Christmas.
- 200 pairs of socks, 60 hats and 25 pairs of gloves will be delivered to the Out of the Cold program.
- Community Table returned last Saturday with 30 in attendance despite the poor weather. Teams are in place for every month of 2024.
- Tuesday Soup has also returned and 20 people attended despite the poor weather. Val and Drew Winters are co-ordinating the event and Rev. Anne is also helping out. Volunteers have signed up to make the soup, which will run until the end of March.
- On January 13, 3 staff and 7 others attended a First Aid course that included how to use the AED and Naloxone kits. The attendees came away with knowledge and confidence and decided that some signage is needed so folks know where the First Aid Kits are located. At a cost of \$25 (for a \$50 program) and no charge for staff, and thanks to two sponsors, the net cost to Jubilee was \$245.
- Jubilee continues to be a dynamic community. A 14-year old boy from the neighbourhood reached out to ask about Jesus and being baptized; a former Jubilee youth reached out to get married; and a young man whose wedding was held at Jubilee over 10 years ago asked Norm to handle his father's funeral. He said, "I just know that you and your church can help me and my family."
- The United Church of Canada Remit for Establishing an Autonomous National Indigenous Organization requires a vote submitted from all church Councils before March 31, 2024. After reviewing several options, Council decided to educate the congregation on this issue through a presentation following the February 4 church service, which would include video material curated from the UCC and written material that will be distributed at least one week in advance. The session will be largely Q&A.

ACTION: Kevin will add to the March 11 Council Agenda a vote on the Remit issue for Establishing an Autonomous National Indigenous Organization.

ACTION: Rev Norm will add the material regarding the remit issue to the Jubilee website.

Amalgamation Update

Jeanette May

- An Amalgamation Q&A was held following the January 14 Sunday service at which the congregation was given an explanation of the amalgamation process, and an opportunity to ask questions. A draft Amalgamation Agreement was sent out to congregants the week prior, and hard copies were also available at the meeting.
- There was a good turnout and questions were raised regarding:
 - The Music School – who will attend and how will the finances work
 - What the Sunday services will look like after amalgamation, as Forest Grove's service is very different from Jubilee's
 - How Jubilee's property management will work after amalgamation, and what impact the amalgamation will have on Barb Secord's workload
 - Transportation of members to Jubilee services and events
 - Trustees might best be lead with co-chairs - one from Jubilee and one from Forest Grove
- Q&A sessions are planned for the next two Sundays to ensure all questions are answered
- The Amalgamation document may be amended based on feedback received from the Q&As before its final submission for approval at the February 21 meeting of Regional Council
- The congregational votes will occur on the same date, likely sometime in early March
- The joint Property Committee has selected a real estate agent to manage the sale of the property

Outreach

Pam Lock

- A written report was submitted separately regarding the identifying, organizing, and recruiting of volunteers.
- Thanks were given to Norm for spearheading the collection of socks, hats, and other items of clothing for the downtown Out of the Cold program in December.
- Jubilee's financial support of Mission and Service for the national United Church remains strong, especially through the PAR givers. Interest in the monthly Minute for Mission has shown the need for information about the work of the wider church beyond what local congregations can do.
- Cheryl Colford and Pam are meeting to discuss ways in which the purposes and activities of Outreach and Jubilee Cares overlap, so they can submit budgetary requests for expanding and enhancing congregational life.
- There are plans for a series of presentations designed for a senior/aging audience, focusing on pedestrian safety, resources for aging in place, fraud prevention, tasty and efficient meal preparation for 1 or 2 persons, and downsizing/de-cluttering.
- Pam is working with Rev Norm about a study series re "The Church We Are Becoming" (based on the work of Paul in the Book of Acts) that will look at facing change, holding on and letting go, and meeting the future with boldness. This might be offered to a wider community.

M&P Update

Jeanette May

- The M&P Committee took the Jubilee staff team out for an Appreciation Luncheon before Christmas as a way to express M&P and Council's appreciation for all that they do.
- Lily May Vers, Tenor Lead, has submitted her resignation from the choir effective the end of January. Jeannie and Rev Norm are thinking about a farewell event for Lily.
- Christopher Wilson has been hired as the new Bass Lead.

Treasurer's Report

Gary Norris

- Current deficit is \$105,363
- Received \$108,000 from Muriel Hopkins' estate
- Strong envelope contributions in December from people catching up with their givings
- Received \$18,900 rental income from Amadeus Choir covering 2022 and 2023.
- Salary expenses are down from budgeted number due to Bri-anne Swan leaving
- Hydro Bill is \$10,000, down from \$15,000 budgeted, which might be due to energy saving on lights
- Substantial drop in insurance costs due to inclusion in UCC package
- Major plumbing expenses due to replacement of toilets
- Substantial cost for maintenance of building - all floors, carpets, windows and furniture were cleaned
- Upcoming expenses in March and April for ramp; actual construction to begin in April
- Received another estate gift of \$20,000
- \$20,000 grant funds will be received due to the lighting refit
- The Christmas concert raised \$2,000 - \$1,100 from the concert and \$900 from cookie sales

Moved by Gary Norris and seconded by Rev Norm Seli that the Treasurer's report be approved.

Carried

Closing Prayer

Rev Norm

Date of Next Meeting

February 12, 2024

7:00 pm

Zoom

Meeting adjourned at 9:06 PM

Approved February 12, 2024

Jeanette May